

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P. ALLAHABAD

No. ITCG/T. Notice/Consumable/2014-15/450

Dated: 20.01.2014

Tender Notice

Limited Sealed tenders are invited for supply of original Ink Jet cartridges, Toner, Print Head etc. as mentioned in the enclosed format of Bid on rate contract basis which will be valid till 30th April, 2015 from date of award of contract. The tenders should be addressed to the **Dy. Accountant General/Admin, Office of Accountant General (A&E)-I, 20, Sarojini Naidu Marg, U.P. Allahabad** and will be received in the office at ITCG Section up to **03.02.2014** at 3:00 P.M. No tenders will be accepted after the due date and time. The tender will be opened on the same date i.e. **03.02.2014** at 3:30 P.M in ITCG Section in the presence of representatives of the firm, if present.

Terms & Conditions

1. The vendor should be registered with UPTT/CST/Vat.
2. The vendor should enclose Registration Certificate with his tender.
3. The rate should be inclusive of all taxes.
4. The company name of the items should be noted with the quoted rate.
5. The vendor must enclose authorization letter of the company with their tender, where rates he has quoted:
 - (i) Authorization letter of HP Company for supply of ink jet Cartridges, HP Toner Cartridges, HP DAT Cartridges & HP DLT Tape etc.
 - (ii) Authorization letter of blue stick company /Lipi Company for supply of Toner Cartridges supporting to HP printer.
 - (iii) Performance certificate of blue stick toner which was issued by the government offices/agencies must be enclosed with the tender, if rate have been quoted by firm.

(iv) Authorization letter of Wep Company for supply of Wep make Print Head for Dot matrix Printers.

6. The tender will not be entertained without authorization letter of the company.

7. The tender must be accompanied with the **EMD of ₹ 5000/-** (Rupees five thousand only) which shall be in form of a crossed Demand draft from any Nationalized Bank in favour of the Pay and Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad payable at Allahabad.

8. Tender not accompanied with earnest money will not be considered.

9. Earnest money will be refunded to the unsuccessful vendors after acceptance of the tender is conveyed to the successful vendor only.

10. All rates will be valid up to 31-03-2015.

11. The rates quoted for rate contract should be inclusive of all taxes.

12. Successful bidder should deposit **10% of performance security money** of the total value of the first Supply order in shape of bank guarantee or FDR from a Nationalized Bank for the entire warranty period of Supplied items plus one month extra. The bank guarantee will be prepared in favor of the Pay and Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad after award of contract.

13. Bid Security will be refunded to successful bidder on receipt of performance security.

14. In the event of non supply of original ink Jet cartridges, Toner and print head etc. within the specified date by the successful bidder, Dy. Accountant General/Admin has full right to terminate the rate contract by giving one month notice and the security deposit will be forfeited.

15. EMD and Security deposit of the successful bidder/vendor shall be forfeited if they deny from their offer after submission of their bids.

16. The items will be purchased in four spells during the year on the basis of quarterly requirements.

17. The firm should supply original items within 15 days from the date of supply order. For any delay beyond 15 days. Dy. Accountant General/Admin has full right to impose a penalty at rate of 1 ½ % per week of the value of supply order subject to a maximum of five weeks.
18. The firm must change the defective/damaged items which may be required to be replaced with same make/brand within 15 days from the date of information if any given to him after receipt of supply.
19. The invoice of supplied items should be prepared in triplicate addressed to the Accountant General (A&E)-I U.P. Allahabad.
20. All dispute and differences arising out of/or in connection of this quotations shall subject to the exclusive jurisdiction of courts at Allahabad.
21. Any delay on the part of postal authorities will be sole responsibility of the firm.
22. Supply of Cartridges & Toners etc. will not be accepted if their manufacturing date is more than three months old.
23. **Rates of all items mentioned in the format must be quoted by the firm. Partially/Incomplete format will not be entertained.**
24. **Envelops should indicate clearly "Tender for Computer Consumable items for the year 2014-15".**

Sd/-
Sr. Accounts Officer/ITCG

Format of Bid for Computer consumable items like Ink Jet cartridges, Toner,
Print Head etc. for the year 2014-15

<i>Sl. No.</i>	<i>Name of item</i>	<i>Rate per unit/per packet inclusive of all taxes (Rs.)</i>
1.	HP make DAT Cartridge 320	
2.	HP make DAT Cartridge 72	
3.	Tandberg RDX 320 GB Cartridge	
4.	HP Make DLT Tape VSI 80/160	
5.	HP Inkjet Cartridge No.28A Color	
6.	HP Inkjet Cartridge No. 27A Black	
7.	HP Inkjet Cartridge No.21A Black	
8.	HP Inkjet Cartridge No. 22A color	
9.	HP Inkjet Cartridge No.703 (black)	
10.	HP Inkjet Cartridge No.703 (color)	
11.	HP Toner Cartridge 36A	
12.	HP Toner Cartridge 12A	
13.	HP Toner Cartridge 05A	
14.	HP Toner 16 A for 5200DN	
15.	HP Toner Cartridge 250A (3525n)	
16.	HP Toner Cartridge 251A(3525n)	
17.	HP Toner Cartridge 252A(3525n)	
18.	HP Toner Cartridge 253A(3525n)	
19.	HP Toner Cartridge 78A	
20.	HP Toner Cartridge 88A	
21.	HP Toner Cartridge CE310A(CP1025)	
22.	HP Toner Cartridge CE311A(CP1025)	
23.	HP Toner Cartridge CE312A(CP1025)	
24.	HP Toner Cartridge CE313A(CP1025)	
25.	Wep DMP Printer Head(LQ-1050)	
26.	Wep DMP Printer Head(HQ -1070)	
27.	Wep make Print Head 5235	
28.	Battery of Laptop	
29.	Pressure roller for Laser Printer 1008	

30.	Pressure roller for Laser Printer 1505	
31.	Image transfer kit of Laser Printer 3525N	
32.	Image transfer kit of Laser Printer 2055dn	
33.	Image transfer kit of Laser Printer 5200	
34.	Pressure roller for Laser Printer 1018	
35.	Pressure roller for Laser Printer 1020	
36.	Image transfer kit of Laser Printer CP1025	
37.	Image transfer kit of Multi function Laser Printer 1536dnF	
38.	Pressure roller for Laser Printer P1606dn	
39.	Teflon for Laser Printer 1020	
40.	Teflon for Laser Printer 1008	
41.	Teflon for Laser Printer 1018	
42.	Teflon for Laser 1505	
43.	Teflon for Laser Printer P1606dn	
44.	Smart Array Battery for Server	
45.	Fuser Unit of Laser Printer 5200	
46.	Lamp of Projector	
47.	Lipi Toner Cartridge 36A for HP Laser Printer Model 1505	
48.	Lipi Toner Cartridge 12A for HP Laser Printer Model 1020	
49.	Lipi Toner Cartridge 05A for HP Laser Printer Model 2055dn	
50.	Lipi Toner Cartridge 16 A for HP Laser Printer Model 5200DN	
51.	Lipi Toner Cartridge 250A (3525n) for HP Laser Printer Model 3525n	
52.	Lipi Toner Cartridge 251A(3525n) for HP Laser Printer Model 3525n	
53.	HP Toner Cartridge 252A(3525n) for HP Laser Printer Model 3525n	
54.	Lipi Toner Cartridge 253A(3525n) for HP Laser Printer Model 3525n	
55.	Lipi Toner Cartridge 78A for HP Laser Printer Model M1536dnf & 1606	
56.	Lipi Toner Cartridge 88A for HP Laser Printer Model 1008	

57.	Lipi Toner Cartridge CE310A for HP Laser Printer Model CP1025	
58.	Lipi Toner Cartridge CE311A for HP Laser Printer Model CP1025	
59.	Lipi Toner Cartridge CE312A for HP Laser Printer Model CP1025	
60.	Lipi Toner Cartridge CE313A for HP Laser Printer Model CP1025	
61.	Blue Stick Toner Cartridge 36A for HP Laser Printer Model 1505	
62.	Blue Stick Toner Cartridge 12A for HP Laser Printer Model 1020	
63.	Blue Stick Toner Cartridge 05A for HP Laser Printer Model 2055dn	
64.	Blue Stick Toner 16 A for HP Laser Printer Model 5200	
65.	Blue Stick Toner Cartridge 250A for HP Laser Printer Model 3525n	
66.	Blue Stick Toner Cartridge 251A for HP Laser Printer Model 3525n	
67.	Blue Stick Toner Cartridge 252A for HP Laser Printer Model 3525n	
68.	Blue Stick Toner Cartridge 253A for HP Laser Printer Model 3525n	
69.	Blue Stick Toner Cartridge 78A for HP Laser Printer Model M1536dnf & 1606	
70.	Blue Stick Toner Cartridge 88A for HP Laser Printer Model 1008	
71.	Blue Stick Toner Cartridge CE310A for HP Laser Printer Model CP1025	
72.	Blue Stick Toner Cartridge CE311A for HP Laser Printer Model CP1025	
73.	Blue Stick Toner Cartridge CE312A for HP Laser Printer Model CP1025	
74.	Blue Stick Toner Cartridge CE313A for HP Laser Printer Model CP1025	

Signature with Seal of the firm