

OFFICE OF THE ACCOUNTANT GENERAL (A&E)- II,
U.P., ALLAHABAD

No. AG-II/Computer Cell/AMC /2014-15/ **524**

Date: **31**.03.2014

To.

Subject: Limited Sealed Tenders for Comprehensive Annual Maintenance contracts of Servers, PC's, Laptops, Software, Printers, UPS and other computer peripherals installed at Allahabad & Lucknow Branch Offices for the period from 1.4.2014 to 31.3.2015.

The offices of the AG (A&E) –II , U.P., Allahabad intend to obtain Limited Sealed Tenders for the comprehensive Annual Maintenance Contract for Servers, PCs, Laptops, Software, Printers, UPS and other peripherals installed in this office as per list given in Annexure with the following additional information:-

1. All the hardware installed at various sites in this office is in working condition. However the vendor may check/inspect it to their satisfaction on any working day between 10 AM and 5 PM before tendering the rates. No estimate for repair will be accepted after awarding the AMC.
2. It may be noted that the quantities of the items tabulated at Annexure are approximate and we are in the process to replace old systems with new ones, leading to change in the quantity of items during the period of AMC. Therefore, rates for all the items should necessarily be quoted in the tender document, in both unit rate & total rate. The unit rates will be used, if there is a change in the quantities indicated in the Annexure during the contract period.
3. The Tenders should be in two parts i.e., **Technical and Financial** bid in the attached prescribed form (annexed as Annexure II) for Maintenance of PCs, Printers and UPS as the case may be. Technical and Financial bid should be in two separate sealed envelopes.
4. The Firms should clearly mention their **Eligibility** as per the eligibility criteria in Annexure-II.
5. **The Financial bid** should indicate the maintenance rate in the prescribed format provided in Annexure considering all the terms and conditions listed in the tender enquiry. The bids should be for comprehensive AMC and indicate rates for each item separately.
6. The tenders may please be addressed and sent to Sr. Dy. Accountant General/Admin, O/o the AG (A&E)-II, 20, Sarojini Naidu Marg, U.P., and Allahabad-211001. **The technical & financial bid should be in two separate sealed covers and the envelop should indicate clearly the nature of bid contained in the envelop viz Technical bid or Financial bid for maintenance of Servers/PCs/Laptop, Printers and UPS on the top of envelop so as to reach on or before 16th April 2014 (3.00 PM).** All the tenders

received, will be kept in the box under the custody of AO/GD placed in his chamber for this purpose.

7. The successful bidder has to enter an agreement on the standard terms & conditions of this department.
8. No tenders will be entertained which is received after due date i.e. **16th April, 2014 (3.00 PM)**. The technical bids will be opened in the presence of the interested bidders at 04.00 PM on **16th April, 2014 (3.00 PM)**. Financial bids of only technically successful bidders will be opened on a subsequent date after due intimation to all the bidders.
9. The decision of the Accountant General will be final in case of any dispute.


31-3-14
(U.K.Pandey)

Accounts Officer/Computer Cell

