



कार्यालय महालेखाकार (लेखा एवं हकदारी) प्रथम, उ० प्र०,
इलाहाबाद
20, सरोजिनी नायडू मार्ग, इलाहाबाद-211001

Tender No. ITCG/Sale/2014-15/12479

Dated: 27.11.2014

NOTICE INVITING QUOTATIONS

Office of the Accountant General (A&E)-I, U.P. Allahabad invites sealed quotations for sale of old computer hardware as mentioned in Annexure II and scrap items as placed in the ITCG Section at three pile as "A," "B" and "C" and shown in (Annexure-III) as per the detailed terms and conditions given in Annexure-I. Sealed quotations duly filled in the specified proforma addressed to the Dy. Accountant General/Admin, office of the Accountant General (A&E)-I U.P., 20 Sarojini Naidu Marg, Allahabad- 211001 must reach latest by **3.00 PM** on **12.12.2014**. The sealed quotations should be Superscribed as **'QUOTATIONS FOR PURCHASE OF OLD COMPUTER HARDWARE/SCRAP ITEMS**. No quotations will be accepted after the due date and time.

Encl:

1. Annexure-I (General Terms and Conditions)
2. Annexure-II (Quote your prices)
3. Annexure-III (Quote your prices)

Sd/-

(Salman Ahmad)
Sr. Accounts Officer/ITCG



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ANNEXURE -I

GENERAL TERMS AND CONDITIONS:

1. The office of the Accountant General shall select the '*eligible highest bidder I*' for selling of old computer hardware as listed in Annexure-II and scrap items as mentioned in Annexure-III.
2. **Location of the goods:** The above old computer hardware for sale are kept in the room No.59 (ITCG Section) of the office of the Accountant General (A&E)-I, U.P., Allahabad.
3. **Present condition of old hardware and pile A,B,&C:** The bidders can inspect the condition of goods and scrap items as placed in ITCG Section at "A","B" and "C" before submitting their quotations by visiting this office on any working day during 12.30 PM to 4.00 PM.
4. **Earnest Money:** The bidder must enclosed a cheque/demand draft for ₹ 1000/- (Rupees one thousand only) of any nationalised bank in favour of Pay and Accounts Officer, office of the Accountant General (A&E)-I, U.P. Allahabad as Earnest Money with their quotations.
 - (i) No request for transfer of any previous deposit of earnest money or security deposit or adjustment against any pending bill held by the Department in respect of any previous supply/procurement shall be entertained.
 - (ii) Bidders shall not be permitted to withdraw their offers or modify the terms and conditions of this bidding document. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid EMD shall be forfeited to the Government.
 - (iii) The bids **without Earnest Money shall be summarily rejected**. In case of bidders whose quotations are not considered for selection, the Bid Security (EMD) will be returned within one Month of the finalisation of the quotations and latest on or before the 30th day after the release of sale order to the firm.
5. **Preparation and submission of Bids:** The bids should be submitted in the integrated manner i.e. one single bid in an envelope Super-scribing

‘QUOTATIONS FOR PURCHASE OF OLD COMPUTER HARDWARE/SCRAP ITEMS quoting the prices in the specified proforma (Annexure-II) and Annexure-III along with Earnest Money Deposit.

Validity of the Bids: The bids shall be valid for a period of 180 days from the date of opening of the bids.

6. **Opening of bids:** The Bids shall be opened by a committee authorized by the competent authority at **3.30 PM on 12.12.2014** in ITCG Section in the presence of such bidders who may wish to be present. The bidder is at liberty either himself or authorizes, not more than one representative to be present at the opening of the bids. The representative attending the opening of the bids on behalf of the bidder should bring with him a letter of authority from the bidder and proof of identification.
7. **Right of Acceptance:** The Dy. Accountant General/Admin has reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the HIGHEST or any specific bids. The decision of the Competent Authority of the Office of Accountant General (A&E) - I, U.P. Allahabad in this regard shall be final and binding.
 - (i) Any failure on the part of the bidder to observe the prescribed procedure shall render the bidder's bids liable for rejection.
 - (ii) The competent authority of the office of the Accountant General (A&E)-I, U.P. Allahabad reserves the right to sale of the items to any successful bidder at its discretion and this will be binding on the bidders.
 - (iii) In case of failure to comply with the provisions of the terms and conditions mentioned in the release the old computer Hardware order and scrap items, the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad reserves the right to award the order to the next Higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been initially awarded the order and this will be binding on the bidders.
8. **Communication of Acceptance:** The successful bidder shall be determined based on fulfilling of minimum eligibility criteria specified in the quotations document and highest prices quoted by the participant bidders. Successful Bidder will be informed of the acceptance of their bids.
9. **Disclaimer:** The near relatives of employees of the Office of the Accountant General (A&E)-I, U.P. Allahabad are prohibited from participation in this bid. The near relatives for this purpose are defined as:

- (a) Members of a Hindu Undivided Family.
- (b) Their husband or wife. The one is related to the other in the manner as father, mother, son(s), son's wife (daughter in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, Sister (s) and sister's husband (brother-in-law).

12. **Breach of Contract:**

In case of breach of any of terms and conditions of the Contract, the Competent Authority of the Office of Accountant General (A&E)-I, U.P. Allahabad shall have the right to cancel the Contract without assigning any reason thereof, and nothing will be payable by the Office of Accountant General,(A&E)-I, U.P. Allahabad in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encashed and further the office of the Accountant General (A&E)-I, U.P. Allahabad India shall be at liberty to place the work order to next lower bidder/ alternate bidder, as may be deemed fit.

13. **Full Payment:** The successful bidder shall deposit full cash of the total value of the items to the cashier, office of the Accountant General (A&E)-I, U.P, Allahabad within 15 days from the receipt of communication of the successful bidder. **No part payment will be accepted.**

- (i) The earnest money can be forfeited by order of the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad in the event of any breach or negligence or non-observance of any terms/condition of the quotations document/Contract

14. **Release of sold computer hardware and scrap items to the selected bidder:** The sold items may be provided to the firm only on receipt original cash receipt of full payment as the total value mentioned the letter as communicated to the successful bidder.

15. **Lifting Period of the item:** The sold items should be lifted by the firm **within two weeks** from the date of full payment of the items.

16. **Transportation/carriage charges:** No transportation/ carriage charges to carrying the items will paid to the firm. Lifting of the items will be sole responsibility of the firm.

17. **Store Charges:** If firm fails to lifting of the items within stipulated period mentioned at 15 above, the firm will liable to pay store charges on day to day basis @ ₹ 200/- per day.

18. **Arbitration:** In the event of any dispute or differences between the Contractor and the Office, whether arising during the execution of orders under these terms and

conditions or there after whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions then the decision of the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad shall be final and binding on both the parties.

19. The Contract shall be subject to the jurisdiction of competent Courts of laws at Allahabad.

Sd/-

(Salman Ahmad)
Sr. Accounts Officer/ITCG

Annexure-II

Sl. No.	items	Qty.	Year of purchase	Rate per unit	Total value
(1)	(2)	(3)	(4)	(5)	(6)
1.	Old Compaq make low end server	01	1999		
2.	Old Compaq/HCL make P-II Desktop Computers	03			
3.	Keyboards	62			
4.	Defective TFT/CRT Monitors	04	2009 & 2013		
5.	HP Make DeskJet Printer Model 3745/1460	05	2005 & 2008		
6.	HP Make Scanner	01	2007		
7.	Microtek/Intex/APC make below 1 KVA UPS	16	2001-02, 2005 & 2007		
Total value of all Old items					₹

Signature of authorized representative of the firm with Seal

Annexure-III (Scrap items placed in pile)

Pile No.	Description	Total Value in ₹
A	Used /scrap networking cables etc.	
B	Used/scrap Toner Cartridges	
C	Scrap parts of computer hardware	
Total Value in ₹		

Signature of authorized representative of the firm with Seal