

**OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P.,**  
**20 SAROJINI NAIDU MARG, ALLAHABAD-211001**

Tender No. ITCG/Sale/2016-17/49728

Dated: 26.09.2016

**NOTICE INVITING TENDER**

Office of the Accountant General (A&E)-I, U.P. Allahabad invites sealed tender for sale of old unserviceable and obsolete computer hardware in the prescribed proforma (Annexure II) from the registered Recyclers/dismantlers/pre-processors of E-Waste with MOEF/Central Pollution Control Board/Delhi Government for sale of obsolete/unserviceable computer hardware as per the detailed terms and conditions (Annexure-I). Sealed tenders duly filled in the specified proforma addressed to the Sr. Dy. Accountant General/Admin, office of the Accountant General (A&E)-I U.P., 20 Sarojini Naidu Marg, Allahabad- 211001 must reach latest by **3.00 PM on 14.10.2016**. The sealed quotations should be Superscribed as '**TENDERS FOR SALE OF OLD COMPUTER HARDWARE**'. No tenders will be accepted after the due date and time.

Encl:

1. Annexure-I (General Terms and Conditions)
2. Annexure-II (Quote your prices)

Sd/-  
Accounts Officer/ITCG

**OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P.**  
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**ANNEXURE -I**

**GENERAL TERMS AND CONDITIONS:**

- 1. Eligibility/Qualification Criteria:** The bidder shall have to be registered as per E-waste Rules with Ministry of Environment and Forest/Central Pollution Board Delhi Delhi Pollution control Committee (DPCC). Document on registration and validity of the authorisation shall be produced with the bid. Agencies without having above registration and authorisation will be not allowed to participate in the bid. The office of the Accountant General shall select the 'eligible highest bidder 1' for selling of old unserviceable and obsolete computer hardware in the prescribed proforma (Annexure II).
- 2. Location of the goods:** The above old computer hardware for sale are kept in the room no. 1 of stone building and room No.59 of TAD building of the office of the Accountant General (A&E)-I, U.P., Allahabad.
- 3. Present condition:** The bidders can inspect the condition of goods before submitting their tender by visiting this office on any working day during 12.30 PM to 4.00 PM before 13.10.2016.
- 4. Earnest Money:** Earnest Money of ₹ 11000/- (Rupees eleven thousand only) in the form of demand draft of any nationalised bank must be deposited by bidders in favour of the Pay and Accounts Officer, office of the Accountant General (A&E)-I,U.P. Allahabad.
  - (i) Bidders shall not be permitted to withdraw their offers or modify the terms and conditions of this bidding document. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid EMD shall be forfeited to the Government.
  - (ii) The bids without Earnest Money shall be summarily rejected. In case of bidders whose quotations are not considered for selection, the Bid Security (EMD) will be returned within one Month of the finalisation of the tender and latest on or before the 30<sup>th</sup> day after the release of sale order to the firm.
- 5. Preparation and submission of Bids:**

The bids should be submitted in the integrated manner i.e. one single bid in an envelope Super-scribing 'QUOTATIONS FOR SALE OF OLD COMPUTER HARDWARE' quoting the prices in the specified proforma (Annexure-II) along with

Earnest Money Deposit cash receipt. The bidder should also submitted the Check list in the prescribed proforma enclosed herewith with their quotations.

6. **Validity of the Bids:** The bids shall be valid for a period of 180 days from the date of opening of the bids.
7. **Opening of bids:** The Bids shall be opened by a committee authorized by the competent authority at **3.30 PM on 14.10.2016** in ITCG Section in the presence of such bidders who may wish to be present. The bidder is at liberty either himself or authorizes, not more than one representative to be present at the opening of the bids. The representative attending the opening of the bids on behalf of the bidder should bring with him a letter of authority from the bidder and proof of identification.
8. **Right of Acceptance:** The Sr. Dy. Accountant General/Admin has reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the HIGHEST or any specific bids. The decision of the Competent Authority of the Office of Accountant General (A&E) - I, U.P. Allahabad in this regard shall be final and binding.
  - (i) The bid will be awarded on **comparison of consolidated price of all the items listed in the Annexure-II.**
  - (ii) Any failure on the part of the bidder to observe the prescribed procedure shall render the bidder's bids liable for rejection.
  - (iii) The competent authority of the office of the Accountant General (A&E)-I, U.P. Allahabad reserves the right to sale of the items to any successful bidder at its discretion and this will be binding on the bidders.
  - (iv) In case of failure to comply with the provisions of the terms and conditions mentioned in the release the sold surplus computer Hardware order, the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad reserves the right to award the order to the next Higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been initially awarded the order and this will be binding on the bidders.
9. **Communication of Acceptance:** The successful bidder shall be determined based on fulfilling of minimum eligibility criteria specified in the tender document and highest prices quoted by the participant bidders. Successful Bidder will be informed of the acceptance of their bids.
10. **Disclaimer:** The near relatives of employees of the Office of the Accountant General

(A&E)-I, U.P. Allahabad are prohibited from participation in this bid. The near relatives for this purpose are defined as:

- (a) Members of a Hindu Undivided Family.
- (b) Their husband or wife. The one is related to the other in the manner as father, mother, son(s), son's wife (daughter in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, Sister (s) and sister's husband (brother-in-law).

12. **Breach of Contract:**

In case of breach of any of terms and conditions of the Bid, the Competent Authority of the Office of Accountant General (A&E)-I, U.P. Allahabad shall have the right to cancel the Bid without assigning any reason thereof, and nothing will be payable by the Office of Accountant General,(A&E)-I,U.P. Allahabad in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encashed and further the office of the Accountant General (A&E)-I, U.P. Allahabad India shall be at liberty to place the work order to next lower bidder/ alternate bidder, as may be deemed fit.

13. **Full Payment:** The successful bidder shall deposit balance payment equivalent to the total value of the items by deducting the earnest money, in favour of the Pay and Accounts Officer, office of the Accountant General (A&E)-I, U.P, Allahabad within 15 days from the receipt of communication of the successful bidder. No part payment will be accepted.

- (i) The earnest money can be forfeited by order of the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad in the event of any breach or negligence or non-observance of any terms/condition of the tender document/bid.

14. **Release of sold surplus Goods to the selected bidder:** The sold items may be provided to the firm only on receipt full payment in shape of DD ment as the total value mentioned the sold of the items.

15. **Lifting Period of the item:** The item/items should be lifted by the firm **within two weeks** from the date of full payment of the items.

16. **Transportation/carriage charges:** No transportation/ carriage charges to carrying the items will paid to the firm. Lifting of the items will be sole responsibility of the firm.

17. **Store Charges:** If firm fails to lifting of the items within stipulated period mentioned at 15 above, the firm will liable to pay store charges on day to day basis @ ₹ 200/- per day.

18. **Arbitration:** In the event of any dispute or differences between the Bidder and the

Office, whether arising during the execution of orders under these terms and conditions or there after whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions then the decision of the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad shall be final and binding on both the parties.

19. The Bid shall be subject to the jurisdiction of competent Courts of laws at Allahabad.

**Sd/-**

**Accounts Officer/ITCG**

## Annexure-II

Sl. No.	items	Qty.	Year of purchase	Rate per unit	Total value
(1)	(2)	(3)	(4)	(5)	(6)
1.	Old HP/HCL make P-IV Desktop Computers	32	2006 & 2007		
2.	Old Wipro make Dot Matrix Printer	03	2008		
3.	Laser Printer	03	2007-08		
4.	HP Make DeskJet Printer	11	2003 to 2008		
5.	HP make PSC	01	2007		
6.	10 KVA online UPS IMS make	01	2008		
7.	6 KVA online UPS	01	2007		
8.	Below 1 KVA UPS	18	2004 to 2008		
9.	Speaker	51	2001 to 2006		
10.	Biometric Machines make Viridi-3000	12	2009		
11.	Laptop Compaq/HP	03	2003/2006		
12.	Blank Toner cartridge	170	2014-2015		
13.	Defective TFTs	06	2008-09		
<b>Total value of all Old items</b>					<b>₹</b>

**Note: Above mentioned quantity of the items may be increased or decreased and may other item/items may be included for disposal.**

**Signature of authorized representative of the firm with Seal**

## Check list

{List of Items Proposed to be sale / disposed of By O/o Accountant General (A&E)-I, Uttar Pradesh, Allahabad

SL No.	Name of the Documents	Documents enclosed Yes/ NO (if Yes, mention page No.)	Reasons (If Any)
1	EMD OF Rs. 11000/- {(Demand Draft) in favour of PAO, office of the AG(A&E)-I		
2	Documents Related to the registration of the Recycler/ Preprocessors of Ewaste issued by MOEF / Central Pollution Control Board for the recycling / reprocessing of Electronic waste. (Obsolete / Unserviceable Computer hardware are enclosed		
3	Copy of VAT/ Service/Income Tax Registration.		
4	Signed copy of Tender document		
5	Additional information (if any) Like details of turn over etc.		

Signature: -  
Name of the Authorized signatory: -  
Designation: -  
Office Seal